

## **Incoming Tour Operator** www.ptteam.pl

Information obligation regarding the protection of personal data for	
contractors	
The Controller is:	PT Team sp.z o.o. Bohdanowicza 21/22, 02-127 Warsaw, Poland, NIP: 701-120-36-15, KRS: 0001103784
In matters regarding personal data, please contact us via the following address:	office@ptteam.pl
Personal data is processed for the purpose of:	<ul> <li>a) For marketing purposes - pursuant to article 6 paragraph 1(a) GDPR,</li> <li>b) conclusion and performance of the contract - pursuant to article 6 paragraph (1) (b) GDPR,</li> <li>c) processing is necessary for compliance with a legal obligation to which the controller is subject - pursuant to article 6 paragraph 1 (c) GDPR.</li> </ul>
The Controller processes your personal data in connection with the legitimate interest pursued by the Controller, which consists in:	transferring marketing information - pursuant to art. 6 paragraph 1 f) of the GDPR.
The period for which personal data will be stored is:	<ul> <li>a) in the case of ordering a service, for tax purposes, personal data will be processed for 5 years from the end of the tax year in which the last invoice was issued,</li> <li>b) for marketing purposes, until the consent is withdrawn or the objection is raised.</li> </ul>
Providing your personal data is:	voluntary, but necessary to provide the service. If an invoice is issued, the data is processed on the basis of the requirements of tax law.
Failure to provide data will have the following consequences:	<ul><li>a) the service cannot be provided,</li><li>b) it is not possible to issue an invoice.</li></ul>
Consent to the processing of personal data:	It is collected for marketing purposes or handling inquiries sent via electronic channels.
The recipient of basic contact details such as name, first and last name, position, telephone number or e-mail address may be:	a) Entities cooperating in the provision of the service or providing support services for the controller, b) entities process data on the basis of concluded entrustment agreements (e.g. accounting office, entity providing support in the field of IT services), c) public entities authorized under the provisions of law.
Recipients of data whose registered offices are located outside the EEA may be:	entities with whom agreements regarding tourism cooperation have been concluded or will be.  ht to request the Controller to access your personal data,
the right to rectify, delete or limit processing, and the right to object to the processing, as well as the right to	

transfer data and the right to lodge a complaint with the supervisory authority.

The Controller will not make decisions in an automated manner, and you will not be profiled.

<sup>\*</sup> GDPR means Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (general regulation on the protection of data).



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Cookies	
What cookies are ?	Cookies are computer data, especially text files with small amount of data, which may include an anonymous unique identifier. Cookies are sent to your browser from a website and stored on your computer's hard drive.
What is a reason to collect cookies ?	Like many sites, we use "cookies" to collect information. You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of our Site.
What cookies are used for ?	a) improve the content of the Website for the User preferences and optimizing the use of the website; in particular, these files allow you to identify the device of Website User and properly display the web page tailored to their individual needs, b) produce statistics that help to understand how the Website Users benefit from a website, which allows improving the structure and content.
What type of cookies does the website use ?	The website use the following types of cookies:  a) session cookies - erased when the user closes or logs out of the website using cookies, b) persistent cookies - remain on the user's browser until he/she erases them or until the predetermined time set out in cookies' parameters.  Some cookies can be used by the website and online booking system owner solely for the purpose of:  a) improving and supporting bookings, b) analysing and collecting statistical data on the use of website and online booking system for the purpose of improving them.
How are cookies divided ?	According to the data purpose, cookies can be divided into:  a) conversion files which enable analysis of the effectiveness of various sales channels, b) tracking files which, together with conversions, facilitate analysis of the effectiveness of various sales channels, c) marketing files used for personalizing and targeting ads,



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- d) marketing files used for personalizing and targeting ads
- e) analytics tools which help make using the website more comfortable thanks to understanding its users' behaviour,
- f) necessary files which are fundamental for proper functioning of the website's basic elements. Cookies that we use help us develop our website.

The Website can contain links directing to other websites which operate independently of the Website and are not supervised by it. These websites can have their own privacy policy and regulations, which we advise to read carefully.